



## GREENFIELD RECREATION DEPARTMENT

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### **Facility Use COVID-19 Policy for 2021**

Pursuant to the Governor's order allowing public gatherings in Massachusetts, the City of Greenfield Recreation Department will accept facility use requests that are in compliance with all guidelines set forth by the State.

Along with a completed Facility Use Request Form, all applicants must submit a COVID-19 Safety Plan outlining how it will help to prevent the spread of COVID-19 and identify a supervisor who will be responsible for monitoring and implementing the plan. Plans must meet the minimum standards set forth by the State and Department of Public Health and include the following:

- Monitoring for illness
- Cleaning and sanitation
- Social distancing
- Face coverings
- Capacity/ crowd controls

This plan will be reviewed and approved by the Recreation Department and the Greenfield Board of Health. Once approved, the plan must be retained on premises and must be available to local board of health or safety authorities in the event of an inspection or request.

Please note, applications and permits may be suspended or rescinded based on changing guidance from the State or Board of Health, a return to an earlier re-opening phase, or for failure to comply with COVID-19 Safety Regulations. If City of Greenfield cancels a rental due to COVID-19, the permit holder will automatically receive a 100% refund. If the permit holder cancels more than 24 hours before the rental date(s) due to COVID-19, the City of Greenfield will issue a 100% refund. If the permit holder cancels less than 24 hours before the rental date(s), no refund will be issued. If, at any time, the group is unable or unwilling to abide by the COVID-19 safety plan, the City of Greenfield reserves the right to cancel the event and suspend the group's reservations for the remainder of their rental period. In this case, a refund will not be issued.